

CDC/SNC Joint Programme											
	Version : 20180115 v2 (m)										
SBP ref	Business Plan goal	Portfolio Holder	Director	Lead Officer	Last completed milestone	Next milestone	Milestone target date	Project end date	Status	Commentary	Guidance for commentary
<b>1</b>	<b>Protected, Green &amp; Clean</b>										
1.1	Maintain high quality waste & recycling services	Cllr Debbie Pickford Cllr Dermot Bambridge	Ian Davies	Ed Potter							<ul style="list-style-type: none"> <li>• Maintain a top 10 council area national recycler position for SNC</li> </ul>
1.2	Provide High Quality Street Cleansing Services	Cllr Debbie Pickford Cllr Dermot Bambridge	Ian Davies	Ed Potter							<ul style="list-style-type: none"> <li>• Undertake neighbourhood blitzes with community involvement</li> </ul>
1.3	Tackle Environmental Crime	Cllr Debbie Pickford Cllr Dermot Bambridge	Ian Davies	Ed Potter							Investigate and remove flytipping within 48 hours of being reported
1.4	Reduce our carbon footprint and protect the natural environment	Cllr Kieron Mallon Cllr Steve Clarke Cllr Dermot Bainbridge Cllr Karen Cooper	Ian Davies Adrian Colwell	Jackie Fitzsimons Nicola Riley							<ul style="list-style-type: none"> <li>• Deliver CDC's Biodiversity Action Plan</li> <li>• Implementing agreed action plans including the promotion of cycling and walking</li> <li>• Review progress of the Air Quality Action Plans with partner agencies</li> <li>• Review progress of Towcester Air Quality Action Plan</li> </ul>
1.5	Mitigate the effects of HS2	Cllr Steve Clarke Cllr Colin Clarke	Paul Feehily	Paul Seckington							<ul style="list-style-type: none"> <li>• Participate in HS2 consenting process as Qualifying Authority</li> </ul>
1.6	Maintain the District as a low crime area	Cllr Kieron Mallon Cllr Karen Cooper	Ian Davies	Nicola Riley							<ul style="list-style-type: none"> <li>• Maintain CCTV in all CDC urban areas</li> <li>• Reducing the number of anti-social behaviour incidents in our town centres</li> <li>• Carrying out operations &amp; initiatives in accordance with the joint CDC /TVP night-safe plan</li> <li>• Reducing incidents of drunkenness, begging and rough sleeping in the Banbury PSPO area</li> <li>• Embedding new Taxi Policy incl. safeguarding awareness training for licensed taxi drivers</li> <li>• Responding to incidents / complaints regarding licensed premises</li> <li>• Undertaking routine food/health and safety inspections as per programme.</li> </ul>
1.7	Protect the built heritage	Cllr Roger Clarke Cllr Colin Clarke	Paul Feehily	Clare Mitchell							<ul style="list-style-type: none"> <li>• Deliver an agreed programme of conservation area reviews</li> <li>• Respond to consultations from Development Management with design guidance</li> </ul>

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2	Thriving Communities & Wellbeing										
2.1	<b>Provide &amp; support Health &amp; Wellbeing</b> (Work to ensure rural areas are connected to local services) (Develop and sustain access to local services)	Cllr Tony Ilott Cllr Steve Clarke Cllr Colin Clarke Cllr Kieron Mallon Cllr Karen Cooper	Ian Davies Adrian Colwell Claire Taylor	Nicola Riley Natasha Barnes							<ul style="list-style-type: none"> <li>Support the CPN with financial, clinical &amp; technological changes in health &amp; social care sector</li> <li>Work with partners to provide the widest level of health care at the Horton General Hospital</li> <li>With partners help improve lives of most vulnerable as part of Brighter Futures in Banbury programme</li> <li>Get commitment from five local businesses to work towards Workplace Wellbeing accreditation</li> <li>Undertaking a feasibility study to introduce the Eat Out Eat Well Award for food businesses</li> <li>Identify and implement on line services for customers</li> </ul>
2.2	<b>Provide enhanced leisure facilities</b>	Cllr Karen Cooper Cllr George Reynolds	Ian Davies	Sharon Bolton							<ul style="list-style-type: none"> <li>Support local groups to provide community recreation facilities</li> <li>Deliver a new swimming pool and enhanced leisure facilities for Brackley in 2018</li> <li>Maintain a minimum usage level of visits to Leisure facilities</li> <li>Undertake feasibility studies for new indoor leisure facilities in Banbury, Bicester and Kidlington</li> <li>Establish sports pitch and facilities strategies for the districts</li> </ul>
2.3	<b>Provide support to the voluntary sector</b>	Cllr Kieron Mallon Cllr Karen Cooper	Ian Davies	Nicola Riley							<ul style="list-style-type: none"> <li>Support to the voluntary &amp; community sector through SNC Community Grants schemes</li> <li>Support access to the community services team to promote community cohesion</li> <li>Put in place partner organisation with commissioning arrangements to promote volunteering</li> <li>Support the growth &amp; development of neighbourhood community associations</li> <li>Support the Cherwell Local Strategic Partnership in addressing the key issues in the District</li> </ul>
2.4	<b>Enhance community resilience as part of emergency planning</b>	Cllr Phil Bignell Cllr Kieron Mallon	Ian Davies	Nicola Riley							<ul style="list-style-type: none"> <li>Support local parishes &amp; communities to develop improved local resilience to emergencies</li> <li>Provide guidance at parish level to help with emergencies</li> </ul>

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2.5	Prevent homelessness	Cllr Steve Clarke Cllr John Donaldson	Ian Davies	Joanne Barrett							<ul style="list-style-type: none"> <li>Through housing &amp; homelessness strategy focus on tenancy support &amp; debt &amp; money advice</li> <li>Increase tenancy support caseload involvement</li> <li>Bring back into use empty dwellings in each council</li> <li>* Deliver the actions identified within revised Homelessness Prevention Strategies</li> <li>Housing Advice: repeat homelessness cases</li> <li>Prevent people from becoming homeless through use of Housing Advice Service</li> <li>10 CHEEP grants allotted to CDC private sector landlords</li> </ul>
2.6	Safeguard the vulnerable	Cllr Karen Cooper Cllr Steve Clarke Cllr John Donaldson Cllr Peter Rawlinson Cllr Tony Ilott Cllr Dermot Bambridge Cllr Kieron Mallon	Ian Davies Paul Sutton	Nicola Riley Belinda Green Joanne Barrett Tim Mills							<ul style="list-style-type: none"> <li>Identify and support with training those external partners who can improve safeguarding</li> <li>Work closely with other partners and agencies around the Housing and Health Agenda</li> <li>Embed the new taxi policy and implement mandatory safeguarding awareness training</li> <li>Monitoring of contract for high quality financial &amp; debt advice for (CAB) vulnerable residents</li> <li>Effective implementation of welfare reform and administration of benefits</li> <li>Improving accommodation for vulnerable and disabled people</li> <li>Improving the condition of homes in the district</li> </ul>
2.7	Deliver Affordable Housing & Work With Private Sector Landlords	Cllr John Donaldson Cllr Steve Clarke Cllr Roger Clarke Cllr Colin Clarke	Ian Davies Paul Feehily	Tim Mills Joanne Barrett Paul Seckington							<ul style="list-style-type: none"> <li>Deliver at least 190 Units of affordable housing</li> <li>Monitor no.of additional affordable housing units delivered on new developments</li> </ul>
2.8	Deliver the welfare reform agenda	Cllr Steve Clarke Cllr John Donaldson	Ian Davies	Tim Mills Joanne Barrett							<ul style="list-style-type: none"> <li>Through housing &amp; homelessness strategy focus on tenancy support &amp; debt &amp; money advice</li> <li>Increase tenancy support caseload involvement</li> </ul>
3	District of Opportunity & Growth										
3.1	Deliver innovative and effective housing schemes	Cllr Steve Clarke Cllr John Donaldson	Ian Davies Paul Sutton	Tim Mills Joanne Barrett Jane Norman							<ul style="list-style-type: none"> <li>Acquire up to 15 properties &amp; plan a programme for 'private rent' and 'for sale' dwellings</li> <li>Complete rural housing needs surveys and plan the development of a rural exception site</li> <li>New phase of Build!</li> </ul>
3.2	Increase tourism (Consider steps to support the visitor economy and the wellbeing of town centres)	Cllr Steve Clarke Cllr Lynn Pratt	Adrian Colwell	Steve Newman Greg Ward							<ul style="list-style-type: none"> <li>Work with key attractions in and around the District to promote the area</li> <li>Implement the action plan with key attraction and town centres to promote the district</li> </ul>

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3.3	<b>Deliver the masterplans for the key economic centres: Bicester/Banbury/Kidlington/Brackley/Towcester/Silverstone</b>	Cllr Roger Clarke Cllr Colin Clarke	Adrian Colwell	TBC							Comment on progress against each of the masterplans for the 6 key economic centres
3.4	<b>Increase employment at strategic employment sites &amp; Promote inward investment and business growth</b>	Cllr Steve Clarke Cllr Lynn Pratt	Adrian Colwell	Greg Ward Steve Newman							<ul style="list-style-type: none"> <li>• Work with UKTI on targeting inward investment</li> <li>• Promote available units on our business parks to shorten the vacancy period</li> <li>• Number of Job Match successes</li> <li>• Support business growth, skills &amp; employment in local companies &amp; visitor economy</li> <li>• Number of business who have received advice</li> <li>• Continue to use the Cherwell Investment Partnership as a hub for inward investment</li> <li>• Ensure that available land and premises for business are promoted locally and nationally</li> <li>• Unemployment rate and take up of Job Clubs/Job Fairs by companies</li> </ul>
3.5	<b>Delivery against Local Plans for CDC &amp; SNC</b>	Cllr Roger Clarke Cllr Colin Clarke	Adrian Colwell	Andy Darcy David Peckford							<ul style="list-style-type: none"> <li>• Consulting on proposed submission of Local Plan Part 2A</li> <li>• Ensuring housing &amp; employment sites are brought forward through the Local Plan part 2A</li> <li>• Progress Neighbourhood Plans in accordance with statutory process and timetables</li> <li>• Preparing annual housing delivery statement</li> <li>• Preparing for the review of the West Northamptonshire Joint Core Strategy</li> <li>• Ensure the work of the LEP supports the development of the economy of the district</li> <li>• Development of the Cambridge – Milton Keynes/Northampton – Oxford corridor</li> <li>• Meeting key dates for the proposed submission of Local Plan Part 2</li> <li>• Delivery against five year land supply targets</li> <li>• Engaging with all neighbouring councils under the duty to co-operate</li> <li>• Work with Highways England to develop action plan to improve strategic highway network</li> <li>• Work with Highways England to secure early delivery of the Towcester Relief Road</li> </ul>